

**KLAMATH COUNTY EMERGENCY COMMUNICATIONS DISTRICT MINUTES OF
ADVISORY COMMITTEE MEETING**

Wednesday, April 15, 2026

Klamath Emergency Communications District

- I. CALL TO ORDER:** The meeting was called to order by Amanda at 3:01 PM. Representatives were present from the following agencies:

AGENCY REPRESENTATIVE	HERE	ABSENT
KC Emergency Management		X
Winema National Forest		X
Basin Ambulance		X
Merrill RFD		X
Central Cascade RFD		X
Malin RFD		X
Merrill PD		X
Malin PD		X
Kingsley FD		X
Walker Range Fire		X
OSP		X
Klamath Interagency Fire		X
ODF		X
District #3		X
Chiloquin Ambulance & Fire		X
BLM – Blake Dornbusch	X	
Harriman RFD		X
Chemult RFD		X
Bonanza RFD		X
Bly RFD – Bruce Nichols	X	
District #4		X
District #1 – Matt Hitchcock	X	
District #5		X
Crescent RFD		X
Klamath PD		X
Klamath SO – Shane Mitchell	X	
Keno RFD		X
Klamath Community Corrections		X

Guests: Amanda Rose, Neil Valiton, Joanie Rote, Jan Bos, Jon Ketchum, Holly Kessler, Jessica Gibson, Jim Strong, James Williams

II. APPROVAL OF MINUTES: Matt motioned to approve the meeting minutes from January 21, 2026, Bruce seconded, the motion carried.

Yes: Bruce, Shane, Matt and Blake

No: None

III. OLD BUSINESS

A. Radio Interoperability: Amanda reported that at the last KIRG meeting they discussed the RHTP grant being worked on and the issue 911 is working on to replace the failing Hamaker law backup radio.

Matt said the grant application window opened yesterday and they have 45 days to apply. He is working with James Wilson to get stuff together and assemble the needed documents. The grant requires a minimum project cost of \$200,000 and a maximum of \$5 million for phase one, with a potential for additional funding in year two. Shane asked if they had enough people to write the grant. Matt said he is writing it with the help of James and Garrett. It will then go before KIRG for approval. John said a second opportunity came open today that they may qualify for as well. Discussion followed regarding grant opportunities and the process. John asked if anyone was using the SDAO link for special district grants. Matt said that is where he found the most recent one.

B. Strategic Plan: No update. Amanda said she has been focusing on their foundation and policy and procedure updates.

IV. NEW BUSINESS

A. Directors Report: Amanda reported on the following.

Recruitment: A new hire started on March 16th. Recruitment is ongoing; however, it has been temporarily closed so they can process the thirty plus applications received in the past month and conduct interviews.

Community Outreach: They participated in KCC career education day on the 8th and will be at the Two Rivers Festival in Crescent next month.

Budget Process: Currently in the budget process and it has been a humbling experience.

Yesterday Amanda was made aware of the ASAP to PSAP project which will decrease the need for alarm companies to call the dispatch center. Holly and Joanie are researching AI and how to incorporate that into dispatch to decrease the workload. Amanda is working on implementing EMD protocol software. There are only two approved for APCO in Oregon and she has selected PROQA for the district.

V. GOOD OF THE ORDER:

Amanda reviewed the purpose of the advisory committee's role in providing updates and feedback to the board. She said Jessica recommended reviewing the advisory bylaws to ensure everyone understands their purpose.

John said it is in the bylaws of the advisory to review the budget and asked if anyone wanted to take a

copy of the budget for review.

Bruce thanked everyone with the center for all they do; it does not go unnoticed.

VI. AGENDA ITEMS FOR NEXT MEETING:

ADJOURNMENT: Shane adjourned the meeting at 3:18 pm.

VII. Next Meeting Date: July 15, 2026, at 3:00pm