

RESOURCES

LB-20

GENERAL FUND

HISTORICAL DATA				RESOURCE DESCRIPTION	Klamath 9-1-1 Emergency Communications District Budget for Next Year 2021 - 2022			
Actual Second Preceding 2018-2019	Actual First Preceding 2019-2020	Adopted Supp. Budget 2020-2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1			1	Beginning Fund Balance				1
2			2	Available cash on hand*(cash basis),or				2
3	850,353	732,501	3	Net working capital*(accrual basis)	635,302	635,302		3
4	1,279	1,000	4	4020 - Interest	1,000	1,000		4
5	44,528	35,000	5	4043 - Previously levied taxes estimated to be received	35,000	35,000		5
6		-	6					6
7		-	7	OTHER RESOURCES				7
8	397,401	390,000	8	4010 - 9-1-1 Excise Tax	675,000	675,000		8
9	7,760	7,500	9	4025 - Tow Contract Fees	7,500	7,500		9
10	3,405	3,900	10	4030 - Miscellaneous Receipts(gifts, records duplication)	3,900	3,900		10
11	61,364	35,000	11	4040 - Other Revenue (ODF/ODFW in lieu of Taxes)	40,000	40,000		11
12	-	48,000	12	4500 - OEM Subaccount Funds	78,200	78,200		12
13	16,550	17,500	13	4600 - Contract Service Fees	21,869	21,869		13
14	-	-	14	4800 - Grant Revenue	-	-		14
15	377	375	15	Transfer from Building Reserve Fund	0	-		15
16	0	475,000	16	Transfer from Equipment Reserve Fund	0	-		16
17		-	17					17
18	1,383,017	1,745,776	18	Total resources, except taxes to be levied	1,497,771	1,497,771		18
19	1,249,313	1,283,852	19	Taxes necessary to balance	1,428,901	1,428,901		19
20			20	4041 - Taxes collected in year levied				20
21	2,632,330	3,029,628	21	TOTAL RESOURCES	2,926,672	2,926,672		21

*Includes Unappropriated Balance Budgeted Last Year

DETAILED EXPENDITURES

LB-31

GENERAL FUND

HISTORICAL DATA				EXPENDITURE DESCRIPTION	Klamath 9-1-1 Emergency Communications District				
Actual Second Preceding 2018-2019	Actual First Preceding 2019-2020	Adopted Supp. Budget 2020-2021			Budget for Next Year 2021-2022				
					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
1			1	PERSONAL SERVICES				1	
2	110,825	110,088	110,655	2	Director	115,326	115,326		2
3	56,459	75,104	81,930	3	Operations Manager	82,913	82,913		3
4	22,642	58,710	63,766	4	Communications Supervisor	67,917	67,917		4
5	514,220	487,724	531,935	5	Full-time Dispatcher (9)	544,670	544,670		5
6	27,380	0	14,112	6	Part-time Dispatcher (1)	27,259	27,259		6
7	62,404	113,449	184,237	7	Half-time Dispatcher (7)	251,933	251,933		7
8	55,461	63,530	70,921	8	Business Manager	77,308	77,308		8
9	0	26,789	29,541	9	Support Specialist QA	30,859	30,859		9
10	0	0	0	10	Administrative Assistant	0	0		10
11	35,228	21,248	54,872	11	6566-Overtime Wages	55,092	55,092		11
12	9,963	0	0	12	Holiday and Comp - Holiday 6566, Comp Wages/Salaries	0	0		12
13	16,225	18,745	25,727	13	6596-Social Security/Medicare/WBF	25,261	25,261		13
14	1,355	1,718	2,264	14	6570-Workers Compensation Insurance	2,264	2,264		14
15	139,676	195,257	272,369	15	6571-PERS (Retirement)	220,514	220,514		15
16	234,955	306,935	359,610	16	6572-Medical Insurance	387,190	387,190		16
17	2,530	3,252	4,455	17	6573-Life & Long Term Disability Insurance	4,299	4,299		17
18	345	457	400	18	6574-EAP Insurance (Employee Assistance)	400	400		18
19	802	0	22,152	19	6575 - Unemployment Tax	20,968	20,968		19
20	1,438	1,026	2,000	20	6597-Recruitment	2,000	2,000		20
21	1,291,906	1,484,032	1,830,946	21	TOTAL PERSONAL SERVICES	1,916,175	1,916,175		21
22	16.5	17.7	16.6	22	Total Full-Time Equivalent (FTE)	19.7	19.7		22
23				23					23
24				24	MATERIALS & SERVICES				24
25	4,977	4,059	3,435	25	7018-Private Car Mileage	6,600	6,600		25
26	5,762	6,106	4,175	26	7020-Meals, Lodging & Misc. Travel Expenses	13,801	13,801		26
27	432	401	700	27	7021-Postage, Freight, Express	700	700		27
28	0	0	0	28	Rental (Land & Building)	0	0		28
29	0	250	250	29	7023-Rental (All Other - Tools, Equip)	250	250		29
30	9,584	9,888	10,200	30	7024-General Telephone Expense	10,200	10,200		30

DETAILED EXPENDITURES

LB-31

GENERAL FUND

HIS	EXPENDITURE DESCRIPTION								
	Actual Second Preceding 2018-2019	Actual First Preceding 2019-2020	Adopted Supp. Budget 2020-2021			Budget for Next Year 2021-2022			
						Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
					Materials & Services Continued				
1	8,729	7,481	5,450	1	7001-Training Fees & Expenses	8,400	8,400		1
2	6,803	7,510	18,420	2	7003-Maintenance & Repair	16,200	16,200		2
3	8,101	9,188	10,750	3	7004-Business Insurance	12,685	12,685		3
4	969	1,577	1,440	4	7005-Publications & Legal Notices	1,440	1,440		4
5	3,699	5,167	5,800	5	7006-Dues & Subscriptions	5,800	5,800		5
6	5,273	4,496	10,000	6	7008-Office Supplies & Expenses	10,000	10,000		6
7	2,619	3,168	6,400	7	7009-Recognition Events & Awards	6,400	6,400		7
8	2,285	3,231	500	8	7010-Board Training & Conferences	7,050	7,050		8
9	432	302	480	9	7011-Board Meeting Expenses	480	480		9
10	4,927	0	5,000	10	7012-Election Expenses	0	0		10
11	1,947	1,227	4,375	11	7013-Public Awareness	2,700	2,700		11
12	433	124	1,000	12	7014-Miscellaneous	1,000	1,000		12
13	720	0	4,558	13	7015-Office Equipment	5,000	5,000		13
14	2,885	3,789	9,100	14	7016-Communiucations Equipment	6,845	6,845		14
15	0	0	150	15	7017- Interest / Loan expense	150	150		15
16	18,786	19,207	20,000	16	7028-Utilities	20,000	20,000		16
17	9,250	9,600	9,800	17	7029-Audit and Accounting Services	9,800	9,800		17
18	67,105	61,171	82,058	18	7030-Contract Services	93,194	93,194		18
19	24,612	3,431	8,800	19	7031-Legal Services	1,200	1,200		19
20	110	103	200	20	7032-Language Line	200	200		20
21	9,057	8,600	9,300	21	7033-Radio System Maintenance Fee - KIRG	9,053	9,053		21
22	0	5,052	0	22	7043-Legal Attorney Fees	14,800	14,800		22
23	6,381	0	0	23	7099 - MSAG Pass Through	0	0		23
24	205,879	175,128	232,340	24	TOTAL MATERIALS & SERVICES	249,148	249,148		24

DETAILED EXPENDITURES

LB-31

GENERAL FUND

HIS					EXPENDITURE DESCRIPTION			Budget for Next Year 2021-2022		
	Actual Second Preceding 2018-2019	Actual First Preceding 2019-2020	Adopted Supp. Budget 2020-2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
				1	CAPITAL OUTLAY					
1	1,185	7,837	27,605	2	8220 - Office Equipment	7,323	7,323		1	
2	19,321	4,840	73,563	3	8210 - Communications Equipment	70,100	70,100		2	
3				4			0		3	
4	23,337	659,987	57,750	5	8240-Zions Bank Loan - Principal	55,000	55,000		4	
5	61,006	74,356	20,329	6	8241-Zions Bank Loan - Interest	17,903	17,903		5	
6	0	0	81,472	7	8242-Transition Liability Pay Off	0	0		6	
7	104,849	747,020	260,719	8	TOTAL CAPITAL OUTLAY	150,326	150,326		7	
8				9					8	
9				10	SPECIAL PAYMENTS				9	
10		22,585	70,443	11	7099 - OEM Subaccount Expenditures	78,200	78,200		10	
11				12					11	
12	0	22,585	70,443	13	Total Special Payments	78,200	78,200		12	
13				14					13	
14				15	INTERFUND TRANSFERS				14	
15	0	0	150,000	16	Transfer to Equipment Reserve Fund	-	0		15	
16	0	49,623	0	17	Transfer to Facilities Reserve Fund				16	
17				18					17	
18	0	49,623	150,000	19	TOTAL TRANSFERS	0	0		18	
19				20					19	
20	0	0	0	21	General Contingency	0	0		20	
21				22					21	
22			0	23	TOTAL CONTINGENCY	0	0		22	
23				24					23	
24	1,602,635	2,478,388	2,544,449	25	TOTAL EXPENDITURES	2,393,848	2,393,848		24	
25	850,353	515,014	527,748	26	UNAPPROPRIATED ENDING FUND BALANCE	532,825	532,825		25	
26	2,452,988	2,993,402	3,072,196	0	TOTAL	2,926,672	2,926,672		26	

FORM
LB-11

**RESERVE FUND - EQUIPMENT
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

This fund is authorized and established by resolution number 12-02, on April 18, 2012 for the following specified purposes:
Repair or replacement of Communications District Equipment.

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS		Budget for Next Year 2021-2022		
Actual		Adopted Supp. Budget 2020-2021				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018 - 2019	First Preceding Year 2019-2020							
				RESOURCES				
				Beginning Fund Balance:				
1	673,282	674,378	200,098	1	Cash on Hand*(cash basis),or	350,000	350,000	1
2	0	0		2	Working Capital*(accrual basis)			2
3	1,010	806	400	3	Earnings from Investments (interest earned)	400	400	3
4	0	0	150,000	4	Transferred from other funds	-	-	4
5				5				5
6	674,292	675,184	350,498	6	Total resources, except taxes to be levied	350,400	350,400	6
7				7	Taxes necessary to balance			7
8				8	Taxes collected in year levied			8
9	674,292	675,184	350,498	9	TOTAL RESOURCES		350,400	9
10				10	REQUIREMENTS			10
11	0	0		11	Radio Console & Transmitter Equipment			11
12	0	0		12	Communications & Security Equipment			12
13	0	475,000	0	13	Transfer to General Fund			13
14				14	8210 comm equipment			14
15				15	8220 office equipment			15
16				16				16
17	0	475,000	0	17	6. Total Expenditures	0	0	17
18	674,292	200,184	350,498	18	7. RESERVED FOR FUTURE EXPENDITURE	350,400	350,400	18
19	674,292	675,184	350,498	19	13. TOTAL REQUIREMENTS	350,400	350,400	19

*Includes Unappropriated Balance budgeted last year

FORM
LB-11

**RESERVE FUND -FACILITY
MAINTENANCE, REPAIRS & UPDATES**

This fund is authorized by ORS 294.525 and established by resolution number 20-02, on May 20, 2020 for the following specified purposes: facility maintenance, repairs and updates

Any balance in a fund referred to in ORS 280.110 that is not expended or obligated within 10 years from the date the fund was established shall be transferred to the general fund of the District.

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS	Supplemental Budget for 2020-2021		
Actual		Adopted Supp. Budget 2020-2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding 2018-2019	First Preceding 2019-2020						
				RESOURCES			
				Beginning Fund Balance:			
1	84,590	84,480	50,002	1 Cash on Hand*(cash basis),or	50,002	50,002	1
2		0		2 Working Capital*(accrual basis)	0	0	2
3	127	102	150	3 Earnings from Investments (interest earned)	150	150	3
4	0	148	0	4 Transferred from general fund	0	0	4
5				5			5
6				6			6
7				7			7
8				8			8
9	84,717	84,730	50,152	9 Total resources, except taxes to be levied	50,152	50,152	9
10				10 Taxes necessary to balance			10
11				11 Taxes collected in year levied			11
12	84,717	84,730	50,152	12 TOTAL RESOURCES	50,152	50,152	12
13				13 REQUIREMENTS			13
14				14 USDA-RD Annual Payment	0		14
15		34,421	150	15 Transfer to General Fund	0		15
16				16			16
17				17			17
18				18			18
19				19			19
20	0	34,421	150	20 Total Expenditures	0	0	20
21	84,717	84,730	50,000	21 RESERVED FOR FUTURE EXPENDITURE	50,152	50,152	21
22	84,717	84,730	50,000	22 TOTAL REQUIREMENTS	0	0	22

*Includes Unappropriated Balance budgeted last year

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Board of Directors , Klamath 9-1-1 Emergency Communications District will be held on May 19, 2021 at 10:00 am 2543 Shasta Way, Klamath Falls, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Klamath 9-1-1 Emergency Communications Budget Committee. A summary of the budget is presented below. A copy may be inspected or obtained on our website www.klamath911.com and at 2543 Shasta Way, Klamath Falls, OR, between the hours of 9:00 a.m. and 4:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year. If different, the major changes and their effect on the budget are: None

Contact: Keith Endacott, Executive Director

Phone: 541-884-4876 x1

Email: kendacott@kc911.us

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2019-2020	Adopted Budget This Year 2020-2021	Approved Budget Next Year 2021-2022
Beginning Fund Balance/Net Working Capital	732,501	753,877	635,302
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	418,900	568,000	708,269
Federal, State and All Other Grants, Gifts, Allocations and Donations	35,000	293,694	40,000
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	523,375	56,198	78,200
All Other Resources Except Property Taxes	1,000	1,000	1,000
Property Taxes Estimated to be Received	1,318,852	1,399,427	1,463,901
Total Resources	3,029,628	3,072,196	2,926,672

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	1,484,032	1,830,946	1,916,175
Materials and Services	175,128	232,340	249,148
Capital Outlay	747,020	260,719	150,326
Debt Service	0	0	0
Interfund Transfers	49,623	150,000	0
Contingencies	0	0	0
Special Payments: MSAG	22,585	70,443	78,200
Unappropriated Ending Balance and Reserved for Future Expenditure	515,014	527,748	532,825
Total Requirements	2,993,402	3,072,196	2,926,672

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
Administration FTE (4.75)	422,119	489,947	534,565
Dispatch FTE (14.90)	1,061,913	1,311,458	1,381,609
Not Allocated to Organizational Unit or Program	0	0	0
FTE	0	0	0
Total Requirements	1,484,032	1,407,589	1,916,175
Total FTE	16.5	17.5	19.7

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Klamath 9-1-1 Emergency Communications District refinanced the debt for its operating facility in June of 2020 saving close to a million dollars in projected interest. The State 911 excise tax increased through changes in legislation resulting in higher quarterly distributions. And with the successful passing of the renewal of an 8 cent operating levy in 2019 the District continues to operate following the guidance of its strategic plan. Equipment is being responsibly replaced and personnel training and development is ongoing to achieve increased staffing levels to meet the needs of the community.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit <u>0.1541</u> per \$1,000)	0.1541	0.1541	0.1541
Local Option Levy (rate <u>0.08</u> per \$1,000)	0.08	0.08	0.08
Levy For General Obligation Bonds	0.00	0.00	0.00

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2021	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	No Debt	No Debt
Other Bonds	\$0	\$0
Other Borrowings	\$825,000	\$0
Total	\$825,000	\$0