

Klamath Radio Interoperability Executive Board Meeting

January 9, 2025 – 10:00 a.m.

at Klamath 911 Emergency Communications District Office

Present: Joanie Rote - Klamath 911, Acting Director/Operations Manager
Shane Mitchell - KCSO, Sheriff
Mike Cook - KCAAC - Chiloquin RFPD, Fire Chief, Remote
James Wilson - FDB - Crescent Fire Chief, Remote
Rob Reynolds - Klamath Falls City Police Chief

Absent: Jeremy Morris - Klamath County Public Works
Matt Hitchcock - FD #1, Fire Chief

Guests: Holly Kessler – Klamath 911 – Comm. Supervisor
Mike Clark – Day Wireless, Technician
Garrett – Day Wireless, Sales
Chris McClung – Day Wireless, Regional Manager
Bradley Kahler – Remote
Cyndi - Ares Radio, Remote
Mike Smith, KCSO, Under-Sheriff

I. CALL TO ORDER: Meeting was called to order by Chief Cook at 10:18 a.m.

A. Roll Call

B. Public Comment: None

C. Communications: Joanie said one thing came in for KFPA Hogsback. Mike Cook asked if that was the site agreement extension letter Jessica sent out. Joanie said yes and they need to vote on if they would like to request an extension and sign the request letter.

Mike Cook entertained a motion to request an extension.

Joanie motioned to approve the request letter as presented, Shane seconded, motion carried unanimously.

II. OLD BUSINESS

A. Meeting Minutes: Joanie motioned to approve the meeting minutes from December 18th, Shane seconded, motion carried unanimously.

B. Claims & Demands: Joanie reviewed the following bills.

Angel Mt/Tigr in the amount of \$3011.71 for Hamaker and Odell Butte, Pacific Power in the amount of \$836.29 for electricity at site locations and Day Wireless in the amount of \$5689.40 for Spare GPS receiver being repaired.

Mike Cook asked if the Tigr bill was for rent and if it had gone up. Joanie said yes. Mike Cook entertained a motion to accept claims and demands as presented.

Joanie motioned to accept the claims and demands for January, Shane seconded, motion carried unanimously.

C. Bylaws/Policy Review: Mike Cook said this is a place holder to review and to look at when billing for user fees. This will remain until 2026.

D. Hamaker Control Site/ DWS System Update: Joanie said Day Wireless was present to discuss the systems update. Garrett said they were hoping to have a quote for the combiner, but they ran into issues with the frequencies issued by the FCC. The ones received are already in use, so they have to go back to find a new frequency. Hope to have for next month.

Mike Cook asked what the recent challenges have been and what needs to be updated to make the system resilient. Mike Clark said one was the microwave network that locked and needed reset. The other issue was with the cell provider. James said as a board they need to look at resiliency and not reliance on commercial power because of the possible shut offs from commercial power. Mike Clark said the microwave system is no longer supported and needs to be replaced. Discussion followed regarding the microwave issues, outages and needed redundancy. Mike Cook thanked Mike Clark for the input, his knowledge on what they need to update the equipment and for keeping the old stuff running.

Joanies said Fire District #1 was having issues with Hogsback. Mike Clark said that had been fixed and the issue was a bad power supply.. He got up to the site with the assistance of the Sheriff's Office.

E. TAC Channels-KIRG/Klamath IGA: Joanie said she thinks they are ready to move forward with the IGA. KIRG already approved paying for the rent indefinitely and 911 approved paying for the initial equipment purchase. Joanie proposed that the Stukel maintenance plan be split between 911 and KIRG which would be \$170 each and that they split the cost for the IGA to be drafted by Eileen Eakins.

Mike Cook asked if anyone had any comments. No comments.

Joanie said she will sign the maintenance plan, and they will move forward with requesting Eileen to draft the IGA. Garrett said they have the equipment, but per Mike Clark they will have

to wait till March or April until they can reach the mountain top to install it. Mike Cook asked what the annual amount would be for the total Stukel cost to KIRG. Discussion followed and the amount will be \$8040 for the first year.

Joanie said she would make a motion to move forward with it but since she represents 911 maybe she should recuse herself. Mike Cook agreed that she should.

Mike Cook entertained a motion to move forward with the IGA and pay fifty percent of the expenses discussed.

Rob motioned to approve KIRG to pay 50% of the Stukel maintenance plan fee and the IGA draft cost, Shane seconded, motion carried four to one.

Joanie recused herself from voting.

Garrett said billing will not begin until the equipment is installed.

F. Grant Funding Research: Nothing new.

III. NEW BUSINESS

A. 2025/2026 Budget and Fee Schedule: Mike Cook said they agreed to not increase fees for 2025/2026 however they do need to discuss future increases because the current rates do not provide funding to grow reserves and pay for equipment upgrades. James agreed the fee structure does not allow for resources for infrastructure upgrades. Mike Cook said it is something they have continued to discuss because current funds keep the lights on, but they do not account for upgrades. Jessica reviewed the proposed budget highlighting the expense increases and user fee schedule with updated CFS information. The board needs to consider reviewing how user fees are being assessed. Mike Cook asked if anyone had any questions or further discussion.

Mike Cook entertained a motion to accept the 25-26 budget and fee schedule as presented.

Joanie motioned to accept the 25-26 budget and fee schedule as presented, Rob seconded, motion carried unanimous.

B. Umpqua Bank Signers: Jessica said they need to make a motion to remove Chris Kaber from the Umpqua account and add his replacement. Discussion followed.

Joanie motioned to remove Chris Kaber and add Shane Mitchell, Rob seconded, motion carried unanimously.

Good of the Order: Joanie said they need to talk about the maintenance contract specific to KIRG. Garrett said they wanted it to be itemized at the last meeting, so he broke it down for them. Garrett passed out and reviewed the itemized agreement. Christy said it is an ala cart plan so they can pick and choose what they want. James asked how much the yearly preventative maintenance plan would cost. Christy said it is about \$18,000 annually. Joanie said they could choose only priority dispatch and then pay per problem. Garrett agreed they could do that. It would provide immediate response for them to come out and see what their problem is and then be billed additional for the fixes. Day Wireless has bolstered their team and now can put a technician on call 24/7. James said this is what they asked for and requested it to be sent out to everyone for review. Garrett said the PD signed off on the agreement for PM and now they just need to schedule a time with them to assess their equipment to ensure they will work on the new channels. The SO still needs to sign, and they need to get the same scheduled for them. Mike Cook asked if the timeline for getting the work done is time sensitive or can it be discussed next month. Garrett said next month works.

Holly asked if there was an update on Swan. Garrett said that was the one they are waiting on from the FCC because of the wrong frequency.

IV. ADJOURNMENT: Meeting adjourned at 11:00 a.m.

Next Meeting Date: February 13, 2025 @ 10:00 a.m.