

Klamath Radio Interoperability Executive Board Meeting

November 13, 2025 – 10:00 a.m.

at Klamath 911 Emergency Communications District Office

Present: Jeremy Morris - Klamath County Public Works
Rob Reynolds - Klamath Falls City Police
Joanie Rote - Klamath 911, Operations Manager
Matt Hitchcock – Klamath County Fire District #1
Shane Mitchell - KCSO, Sheriff
James Wilson - FDB, Crescent Fire Chief - Remote

Absent:

Guests: Christy McClung - Day Wireless, Regional Manager, Remote
Garrett Winter - Day Wireless, Sales, Remote
Mike Clark - Day Wireless, Tech
Amanda Rose – Klamath 911, Executive Director

I. CALL TO ORDER: Rob called the meeting to order at 10:03am.

A. Roll Call

Communications: Joanie reported no new communications.

II. OLD BUSINESS

A. Meeting Minutes: Matt motioned to approve the meeting minutes from Oct. 9th, Joanie seconded, the motion carried.

Yes: Rob, Joanie, Bonnie, James and Matt

No: None

B. Claims & Demands: Joanie reviewed the following bills.

Angel Mt/Tigr in the amount of \$3127.14, Pacific Power in the amount of \$648.02 for electricity at site locations, Day Wireless in the amount of \$580 for Stukel site rent, Day Wireless in the amount of \$340.00 for Stukel maintenance contract, Day Wireless in the amount of \$765.00 for replacement of GPS receiver at Odell Butte, Day Wireless in the amount of \$4422.96 for

replacement batteries and installation at Walker Mtn., and Day Wireless in the amount of \$1530.00 for reconfigured and corrected NetXpress devices at Odell Butte.

Matt motioned to accept the claims and demands for November, Joanie seconded, the motion carried.

Yes: Rob, Joanie, Bonnie, James and Matt

No: None

C. Bylaws/Policy Review: Joanie reported no updates.

D. Hamaker Control Site/ DWS System Update: Joanie presented the quote from Day Wireless to the board. Joanie informed the board that if approved the expense will have to come out of the capital outlay budget. Joanie informed the board if approved it would leave roughly \$8000 left in capital outlay budget.

Shane Mitchell entered the meeting at 10:09 am.

Joanie informed the board these repairs would not be covered under a maintenance contract. Garrett stated that some of the labor costs would be covered under a maintenance contract, however KIRG does not have a maintenance contract for the Hamaker site. Discussion followed regarding the quote for repairs and maintenance contract. Joanie informed the board that the maintenance contract was reviewed last month, and they were presented with pros and cons of a maintenance contract but at this time they have not entered a contract.

Jeremy Morris entered the meeting at 10:13 am.

Matt asked Joanie if these repairs were budgeted for. Joanie said they were not budgeted for, but they are needed and have been needed since last year. Matt said he is asking because this is a large chunk of money and he assumes we don't have a lot in savings. Matt asked outside of capital outlay what are the total funds available to KIRG. Discussion followed regarding budgeted funds and reserves. Amanda stated the total in checking/savings is \$538,554.86. Rob said the repairs are a necessity and not optional.

James informed the board that we do insure these assets for storm damage so it would be nice to get the documentation and photos of the damage for a possible insurance claim. Matt asked if this could be addressed with an insurance claim. James said the repairs would be separated and they could submit a claim after the fact.

Matt motioned to approve the quote for the necessary repairs at the Hamaker site, Shane seconded, motion carried.

Yes: Rob, Shane, James, Jeremy, Bonnie, Joanie and Matt

No : None

E. Grant Funding Research: Jeremy reported the TSAP is going to the board soon. The TSAP is important because it checks a box on most grants. Jeremy asked everyone to keep an eye on grants. Jeremy recognizes that everyone is busy with their own agency matters to attend to. Jeremy informed the board Lexipol is a good service because KIRG is not part of a taxing district and does not have staff members to commit to grant research that Lexipol charges approx. \$4000-\$5000 for a grant application. Jeremy stated he feels Lexipol provides a good return on investments. Jeremy also stated there were discussions about meeting with Ian because Emergency Management can often see some grants coming before they are released.

Garrett started a discussion with Jeremy about the ROM he sent to Jeremy to get public works completely off Hamaker. Discussion continued between Garrett and Jeremy regarding the ROM. Joanie interjected that there is still contract obligation for Hamaker until 2027, so it is a good time to start thinking about the future. Jeremy asked Joanie if there was a weird auto renew clause listed on the contract. Joanie said she wasn't sure, but she would ask Jessica.

NEW BUSINESS

A. 26-27 User Fees: Joanie informed the board that everyone should have received the documents sent by Jessica in the board packet showing historical changes. Joanie said Jessica suggested for them to create a workgroup and come back to the table when they have time to discuss what the desire is to have user fees do and how to generate the user fees to meet those goals. Joanie indicated that Jessica provided historical documents to show gains and losses. Joanie stated KIRG has essentially just been paying bills and has not been gaining any reserves for future projects or needs. Joanie asked if the board wanted to form a work group or if they wanted to have further discussion at this time. Jessica needs to prepare the document after the December meeting so it can go out to agencies for their budgets. Matt suggested greasing the wheels today and then moving to a work session at a later date. Discussion followed regarding historical and future rate increases to consider.

Jeremy mentioned the previously received quote for the upgrade from Day Wireless. Garrett informed the board that the cost would be about 3 million which includes microwave upgrades and simulcast for four channels and that is MSRP numbers. Jeremy stated to cover this cost KIRG would have to triple rates for upwards of 10 years and pursue grants to keep capital costs down. Jeremy said it would be a benefit to add the radio to a taxing district such as 911, if 911 would be willing to take on the two million liability or have a baseline expense increase of 4-5 percent to have things grow over time.

Matt stated that the ability to grow is contingent on some of the organizations in the large organization cost category. If cost were to triple the large organizations paying \$30,000 would jump to \$90,000 versus the smaller organizations in the \$3000 range tripling to \$9,000 which doesn't move the needle much. Matt stated this would be a tall order for some of the small organizations that are already struggling to afford other operational costs. Discussion continued regarding the user fee formula for large, medium and small agencies. Jeremy stated "no increase" is not viable but it's not possible to triple user fees. Jeremy mentioned maybe it would

be best to arbitrarily come up with a 3,5,7 or 10% increase and call it good. Rob said the city works off a two-year biennial and it is something they would need to consider as well and 10% would be substantial. Shane said he would need to run it by his finance guy as well.

Jeremy said it would be good to have a work session. Joanie recommended holding one at 9:00 am before their December meeting. James said he thinks they are all on the same page with an incremental increase and time would be better spent in a work group with the 911 board discussing the idea of 911 absorbing KIRG. Joanie interjected that 911 has been going through some transition and was in the beginning phase of working on our strategic plan but they could bring the idea up to the 911 board to see if they are willing to entertain the idea. Amanda said she knows the conversation has been brought to the 911 board in the past and they are aware of it. James stated if KIRG cannot come up with grants or other ideas to fix things it may be more successful to have 911 absorb KIRG. This would allow 911 to pitch the voters a plan addressing funding for 911 personnel, taking over the radio system and the need for critical infrastructure updates. Amanda said she is willing to entertain the conversation with the 911 board at their next meeting on November 19th and extended an invitation to anyone interested in attending.

Jeremy asked the board if they wanted to have a work session or decide to have a 3-5 percent increase. Matt recommended waiting to see what comes out of the November 19th 911 board meeting and then the KIRG board can reconvene. Amanda mentioned that even if 911 absorbs KIRG, user fees do not go away and would still need to be addressed. They would still be looking at a 3-5% increase.

Amanda asked if they wanted to plan a work session after the 19th 911 board meeting. Jeremy suggested scheduling a work session on December 3rd at 10:00 am with a virtual option for James to attend. Amanda informed the board she would ask Jessica to send out a meeting invite and reserve the Klamath 911 board room for the meeting. Matt mentioned the information would need to be shared at the Fire Defense Board for those that are not present today. Jeremy agreed it would be good to send out communication to notify everyone of the upcoming increase and that Jessica has, historically, been sending invoices well in advance to allow agencies plenty of time to submit payment.

III.

Good of the Order/Public Comments: No public comments.

IV. ADJOURNMENT: Matt motioned to adjourn the meeting, Joanie seconded, the motion carried.

Meeting adjourned at 10:43 a.m.

Yes: Rob, Shane, James, Jeremy, Bonnie, Joanie and Matt

No: None

Next Meeting Date: December 11, 2025 @ 10:00 a.m.