

**KLAMATH 9-1-1 COMMUNICATIONS DISTRICT
MINUTES OF DISTRICT BOARD MEETING**

**Wednesday, April 21, 2021
Klamath 9-1-1, 2543 Shasta Way, Klamath Falls OR**

I. Call to Order

The meeting was called to order at 10:00am by Dave Burnett.

Board Members Present:

Larita Ongman
Chuck Brandsness
Dee Edson
Randy Sword
Dave Burnett

Board Members Absent: Steve Schelb
Betty Lucht

Others Present: Keith Endacott
Jessica Gibson
Joanie Rote
Mike Rudd
Jon Wanzer
Michael Parrott

II. Pledge of Allegiance

III. Consent of the Agenda

A. Approval of Agenda and Minutes: Larita motioned to approve the agenda as printed, Randy seconded, motion carried unanimously.

B. Approval of Minutes: Larita motioned to approve March 17, 2021 meeting minutes as printed, Dee seconded, motion carried unanimously.

C. Claims and Demands: Randy motioned to accept claims and demands for March as printed, Larita seconded, motion carried unanimously.

IV. Old Business.

A. Strategic Vision/Sub-Committee Report: Joanie reported that there have been a few opportunities to discuss areas of the strategic vision as we have been looking at replacement of the logging recorder and backup system. This continues to evolve as it is being worked on. Jessica and Joanie completed ICS 300 and will attend ICS 400 this weekend.

B. Ex. Director Eval Forms: Randy handed out to the members and requested them to be returned at May's meeting.

V. **New Business.**

A. Business Manager Report: Jessica reported that the American Rescue Plan may provide relief funding for essential workers in which the District may be a recipient of those funds. This is still pending guidance, but the District already has the prerequisites of being registered in SAM and having a DUN's number to receive funds if distributed.

Jessica is participating on an APCO task force pilot program for ECC's/Military to see if there is opportunity in aligning veterans and spouses with dispatch jobs. This is an effort to assist in the shortfall that ECC's continue to have in retention.

UPS batteries have been replaced and fire alarm, sprinkler system and backflow inspections are complete.

B. Ops Manger Report: Joanie reported that telecom appreciation week recently wrapped up and cards will be sent to acknowledge those that participated in it. We have a new trainee in training, working with Mandy on day shift. Recruitment has been closed and criticall testing scheduled for next week.

March Call Status: 9754 total calls of which 4342 came in on a 911 line, 984 were Fire & EMS, 696 were medical specific and 7252 were law enforcement of which 2349 were law enforcement initiated.

Larita asked about criticall testing. Joanie explained what the criticall test covers and how it is utilized in assessing a potential candidate's skills.

C. Executive Director Report: no report on APCO Nena executive board. They will hold a virtual meeting next month and are working on a fall conference. Keith is working with the OEM legislative committee on the equipment allocation policy and may testify virtually on the state program CPE allocation formula when they have that period. OEM Advisory did not meet as they are waiting for the quarter to end and funding for the MSAG policy with possible changes to that.

Official Recognition: Keith thanked the board once again for their support in getting the proclamation recognized locally. The senate bill with proclamation language is moving forward slowly at the state level. APCO reintroduced the 911 saves act which could change this at the federal level if passed and would assist with the efforts at the State level.

D. Executive Session 192.660 (2)(d): Labor Negotiations, Dave informed they would now enter executive sessions and request for the public to exit at 10:20am.

E. Executive Session 192.660 (2)(i): Ex Director Review
11:07am exit executive sessions and resumed public meeting.

VI. **Public Comments and Other Matters:** Jon asked about the dispatch response to incident expansions going into fire season. Keith said we would use what we have. Having 3 dispatchers on during heavy times and adjusting as necessary when incidents arise. Our plan is to deal with what we deal with. We do not have the means to inject life into an incident command. Our role is to initiate response and grow with it as needed providing what we can within the means of our service. Joanie added its unpredictable

as these happen, but we prepare as much as we can. Discussion followed regarding the role dispatch has in an expanding incident.

VII. Agenda Items for May 21, 2021 10:00am meeting

VIII. Adjourn: Randy motioned to adjourn the meeting, Larita seconded, motion carried unanimously.
Return Board Eval Forms, 2021/2022 Budget Hearing

Meeting adjourned at 11:21am.