

Klamath Radio Interoperability Executive Board Meeting

March 13, 2025 – 10:10 a.m.

at Klamath 911 Emergency Communications District Office

Present: Mike Cook - KCAAC - Chiloquin RFPD, Fire Chief, Remote
James Wilson - FDB - Crescent Fire Chief, Remote
Rob Dentinger - Klamath Falls City Police Chief
Matt Hitchcock - FD #1, Fire Chief
Joanie Rote - Klamath 911, Operations Manager

Absent: Shane Mitchell - KCSO, Sheriff
Jeremy Morris - Klamath County Public Works

Guests: Mike Clark – Day Wireless, Technician
Garrett – Day Wireless, Sales
Chris McClung – Day Wireless, Regional Manager
Mike Smith – Klamath 911
Rob Reynolds - Klamath Falls City Police

I. CALL TO ORDER:

A. Roll Call

B. Public Comment: None

C. Communications: None

II. OLD BUSINESS

A. Meeting Minutes: Matt motioned to approve the meeting minutes from January 9th, Rob seconded, motion carried.

Yes: Joanie, Mike Cook, Rob Dentinger, Matt, James

No: None

B. Claims & Demands: Jessica reviewed the following bills.

Angel Mt/Tigr in the amount of \$3011.71, Pacific Power in the amount of \$774.37 for electricity at site locations and Day Wireless in the amount of \$217.50 for Hogback repeater swap of bad power supply.

Joanie motioned to accept the claims and demands for February, Matt seconded, motion carried.

Yes: Joanie, Mike Cook, Rob Dentinger, Matt, James

No: None

C. Bylaws/Policy Review: Nothing new.

D. Hamaker Control Site/ DWS System Update: Joanie said frequencies for Swan Lake were received but need new cables and retuning. Matt said he and Mike Clark were discussing the Countywide Communications Plan and even though it's off the agenda he could talk about it here. Mike Cook said to discuss it next with tac channels.

E. TAC Channels-KIRG/Klamath IGA: Matt said he and Mike Clark were talking about the communication plan and the swan frequencies sent out a couple weeks ago. These are recommended by the FCC and good. Mike Clark can meet with the group working on the plan to discuss putting these in place. Discussion followed regarding the plan and channels. James asked if this this would still include relabeling the tac channels county wide. Matt said yes that would still be part of the plan and invited James to be part of their meetings. Mike Cook said the plan to clean everything up is still in place. Mike Cook asked if the programming issue was because of the Klamath/Lake 911 merger. Matt said no. The delay is having access to the mountain for installation.

Mike Cook asked about the IGA.

Jessica said the engagement for consideration is with the Local Government Law Group because they cannot use Eileen Eakins due to her conflict of interest with both agencies. LGLG was recommended by SDAO and will draft the IGA and represent KIRG. The district intends to use Mike Rudd for representation. LGLG has been provided with the agreed upon costs to be incurred by both agencies to use in drafting the IGA. Matt reviewed the hourly rate provided by LGLG and asked if they had provided a total cost for service. Jessica said they did not provide a total cost but that prior IGA's have taken about 2-3 hours; costing \$500-\$800 approximately. Discussion followed regarding the agreement and service to be provided. Mike Cook said he has been tracking the progress on this and would entertain a motion to move forward with the process.

Matt motioned to approve entering into the agreement for service with LGLG, Rob Dentinger seconded, motion carried.

Yes: Joanie, Mike Cook, Rob Dentinger, Matt, James

No: None

F. Grant Funding Research: Matt said he and Mike Cook met with the State Fire Marshal and during that conversation the State Fire Marshal asked what level of support Klamath needs that they are currently not receiving. Matt shared with him the repeater and infrastructure upgrade issues and lack of funding. The State Fire Marshal provided them with two leads to obtain funding for the equipment that they will be pursuing.

Mike Cook said he went to Salem yesterday and had the opportunity to speak with some State Representatives. He was surprised at the look they gave him in not understanding the problems they are having. He was informed there may be some funding coming available, but it is unsure where that exactly is. He worked with Garrett on another funding source through Lexipol. Garrett worked with Jessica to register KIRG with Lexipol to begin the process. Mike asked if Garrett had any update on that. Garrett said no but will follow up on it today.

G. 2025/2026 Budget and Fee Schedule: Jessica said that the group had already adopted the 2025/2026 budget and user fees in January but after discussing this further with Mike Cook it needs additional review. Jessica explained the historical design of user fee rates and how increases have been applied in the past three years. Jessica reviewed the fee schedule, agency CFS numbers and the average CFS rate of \$2.00. Jessica asked Mike to provide his thoughts.

Mike Cook discussed using the rate and CFS for each agency to set the annual user fee instead of it being based on only meeting the exact annual financial needs because that formula does not account for building reserves. The new formula would adjust it so that it is a true user fee based on calls for service which would provide funds to build reserves. He did not understand that KIRG did not have true user fees and that it had been a flat rate and neutral. Discussion followed regarding using CFS numbers and building reserves.

Rob asked if the CFS formula would be applied to all agencies or only to medium. Jessica said that it is up for discussion. James said he does not really like the CFS rate approach. He was part of an analysis performed on this type of rate formula that showed only a 3% variance in comparison to flat rates. He thinks it's better to have an allocated amount for reserves and keep the fees as they have been. Discussion followed regarding using CFS and the effect it would have on large agencies. Mike said he is pleased to hear the information James shared on the analysis findings and would be agreeable with setting an annual amount for reserves to be cost shared. Rob Dentinger agreed and would rather pay a little more to build reserves. Matt agreed and said he can put more into the pot and reserves. Mike Cook said this was for discussion and he wanted everyone to be informed that the model was designed to only pay the bills which does not work for KIRG. Matt asked if they needed to make a motion for a reserve increase or change. Discussion followed regarding reserve funds and a timeline to implement. The group agreed that there would be no change to the 2025/2026 budget and user fee schedule that was approved in January. Mike Cook will work with Jessica and come up with the recommended annual amount to begin building reserves. KIRG will discuss the implementation of the reserve funds cost sharing in July with the expectation of putting it into place in the 2026/2027 budget. James said this is good, but they still need to know it does not fix their problem with the ageing system and

that clock continues to tick.

III. NEW BUSINESS

None

Good of the Order: Nothing to add.

IV. ADJOURNMENT: Matt moved to adjourn the meeting, Rob Dentinger seconded, motion carried. Meeting adjourned at 10:51 a.m.

Yes: Joanie, Mike Cook, Rob Dentinger, Matt, James

No: None

Next Meeting Date: April 10, 2025 @ 10:00 a.m.